



V-Print Five Easy Steps

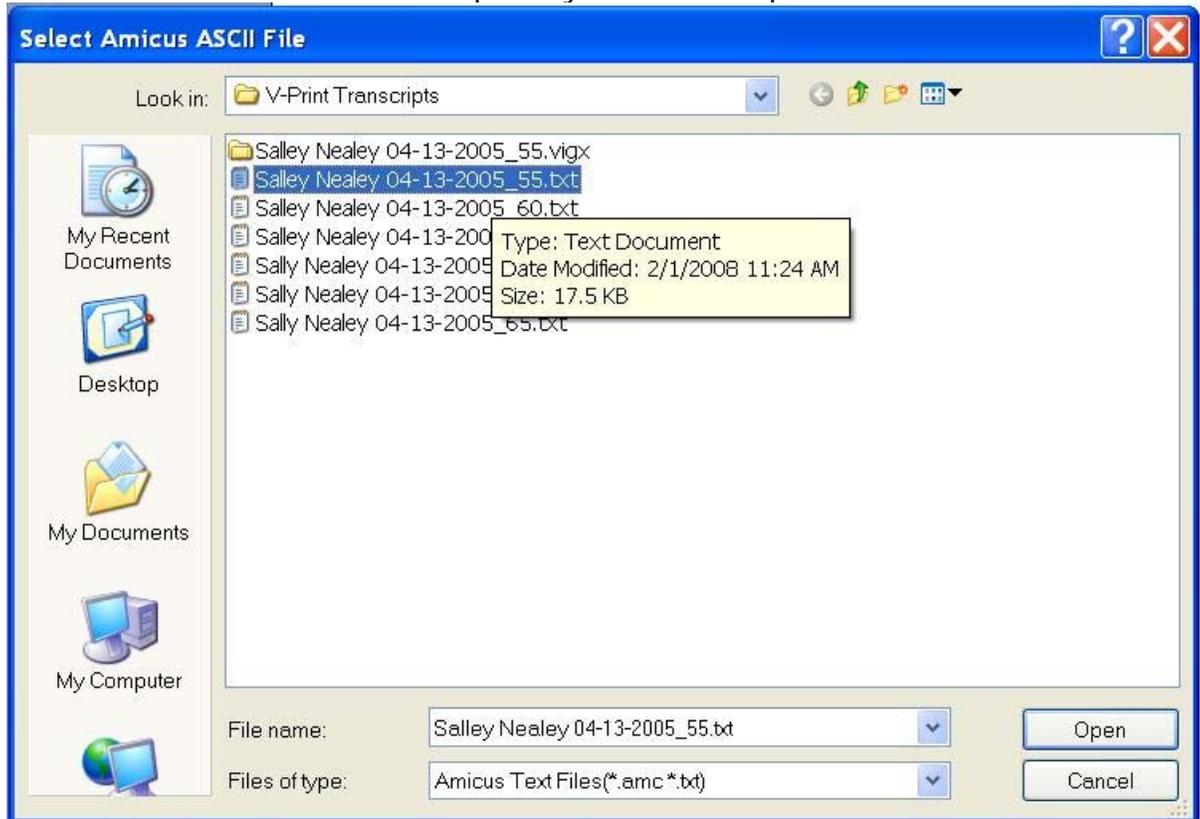
Creating and delivering a transcript with V-Print can be completed in 5 easy steps:

Import the Transcript

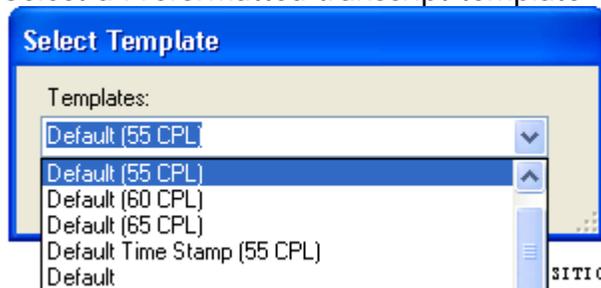
1. Select New from your tool bar.



2. Choose the Amicus ASCII transcript file you wish to import.



3. Click the open button.
4. Select a Preformatted transcript template



- Select a premade template that is tailor-made to your company's transcript specifications and your design or a default template provided by the program.
5. Click OK and V-print will open a transcript preview screen.

- Type in the deponent's name, First, Middle and Last name and also enter the date of the deposition.

Transcript Information

00001

1 IN THE UNITED STATES DISTRICT COURT
2 FOR THE EASTERN DISTRICT OF TEXAS
3 MARSHALL DIVISION
4)
5 SMITH, SAM,)
6 Plaintiff.)
7 VS.) CIVIL ACTION
8 ACME Container Company,) NO.: 9-03DV-7654
9 Defendant.)
10)
11 *****
12 ORAL AND VIDEOTAPED DEPOSITION OF
13 SALLY NEALEY
14 APRIL 13, 2005
15 *****
16 ORAL AND VIDEOTAPED DEPOSITION of SALLY
17 NEALEY, produced as a witness at the instance of
18 the Defendants, and duly sworn, was taken in the
19 above-styled and numbered cause on APRIL 13,
20 2005, from 3:05 p.m. to 3:45 p.m., before Mary
21 Ann Smith, CSR, in and for the State of Texas,
recorded by machine shorthand at the offices of
Rabinowitz, Rabinowitz, Rabinowitz & Chan, LLP,
600 Travis, Suite 3400, Houston, Texas, pursuant
to the Federal Rules of Civil Procedure and the
provisions stated on the record or attached
hereto; that the deposition shall be read and
signed before any notary public.

Deposition Proceeding

First:

Middle:

Last:

Date: 7/14/2009

Title: 07-14-2009

Caption:

Job Ref:

Apply Boldng Options To:
 All Pages Pages to

Ok Cancel

Note: The program auto-generates a title, you may wish to change it at this point and you may also wish to add your case caption as well as a job reference.

- Click OK and V-Print will load the transcript according to the template settings.

Visionary V-Print Enterprise [test test 07-15-2009]

File View Tools Help

New Open Edit Cover Page Full Page Condensed Exhibits Sync Viewer Delivery Layout Formatting Signature Watermark Start Page 1

Page 1 of 22

Pages

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1

IN THE UNITED STATES DISTRICT COURT
 FOR THE EASTERN DISTRICT OF TEXAS
 MARSHALL DIVISION

SMITH, SAM,)
 Plaintiff.)
 VS.) CIVIL ACTION
 ACME Container Company,) NO.: 9-03DU-7654
 Defendant.) JURY

 ORAL AND VIDEOTAPED DEPOSITION OF
 SALLY NEALEY
 APRIL 13, 2005

ORAL AND VIDEOTAPED DEPOSITION of SALLY
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 to the Federal Rules of Civil Procedure and the
 provisions stated on the record or attached
 hereto; that the deposition shall be read and
 signed before any notary public.

Review the Transcript

1. You can now review the full transcript or a condensed version which has four-to-one page layout and word index attached.



Note: If you need to edit the transcript you can use the Edit Tool within V-Print instead of having to edit the original ASCII and starting the import process again.



The screenshot shows the 'Transcript Editor' window. The title bar includes 'Transcript Editor' and a toolbar with 'Insert With Number', 'Insert Without Number', 'Remove Line', 'Find', and 'Spelling'. The main area is a table with columns 'PG', 'LN', and 'Text'. The text in the table is as follows:

PG	LN	Text
1	1	IN THE UNITED STATES DISTRICT COURT
1	0	FOR THE EASTERN DISTRICT OF TEXAS
1	2	MARSHALL DIVISION
1	3)
1	0	SMITH, SAM,)
1	4)
1	0	Plaintiff.)
1	5) CIVIL ACTION
1	0	VS.) NO.: 9-03DV-7654
1	6)
1	0	ACME Container Company,) JURY
1	7)
1	0	Defendant.)
1	8)
1	9)
1	10)
1	0	*****
1	11	ORAL AND VIDEOTAPED DEPOSITION OF
1	0	SALLY NEALEY
1	12	APRIL 13, 2005
1	0	*****
1	13)
1	14)
1	15)
1	0	ORAL AND VIDEOTAPED DEPOSITION of SALLY
1	16	NEALEY, produced as a witness at the instance of
1	0	the Defendants, and duly sworn, was taken in the
1	17	above-styled and numbered cause on APRIL 13,
1	0	2005, from 3:05 p.m. to 3:45 p.m., before Mary
1	18	Ann Smith, CSR, in and for the State of Texas

At the bottom of the window are 'Ok' and 'Cancel' buttons.

Deliver the Transcript

1. Click Delivery.
2. Select your file types and security options on the Delivery Tab

Deliver Transcript

General

Title: NEALEY SALLY: 07-14-2009

File Formats to Export

	Export File	Include in Email	Print
ASCII .TXT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cover Page PDF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full Page .PDF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condensed .PDF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visionary .VDF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt Title Page	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visionary .VIG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exhibit PDFs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reporter Package	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Modify Default Email Message

Print in Duplex Mode

PDF Merging Options

Merge VDF/VIG/PDF's

Add Cover Page to Full PDF

Add Cover Page to Condensed

Digital Signature

Add Digital Signature

Certificate:

Password:

Show Signature Graphic

Graphic:

Position: Page: 1 Left: 4 Bottom: 1 Preview

PDF File Security

Require Password: Deny Print Requests Deny Copy Requests

File Locations

DVD Layout Folder: Create Viewer Add file title name to path during export No Video

Archive Folder: Add file title name to path during export No Video

Ok Cancel

- Within this menu you can choose to export the final ASCII, cover page .pdf, full page .pdf, condensed .pdf and the Visionary data file (VDF)
 - You can export these files to a data folder on your computer.
 - Include them in an email to your client.
 - Print and bind them for delivery to a client.
3. Click OK once you have selected all your options and the delivery process will begin.
 4. The program auto-generates an email message.
 - You may press the Modify Default Email Message button to open the Email editor to change the message at any time.

Email Editor

Title First Name Last Name Date

Your transcript is ready!

Title: [Title]
First: [First Name]
Last: [Last Name]
Date: [Date]

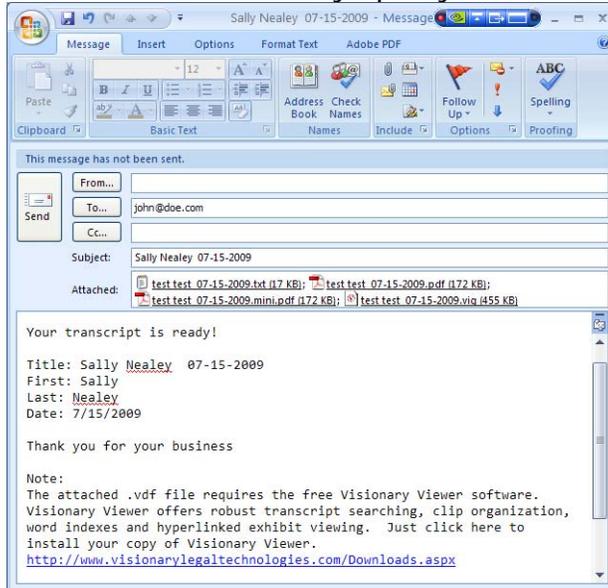
Thank you for your business

Note:
The attached .vdf file requires the free Visionary Viewer software. Visionary Viewer offers robust transcript searching, clip organization, word indexes and hyperlinked exhibit viewing. Just click here to install your copy of Visionary Viewer. <http://www.visionarylegaltechnologies.com/Downloads.aspx>

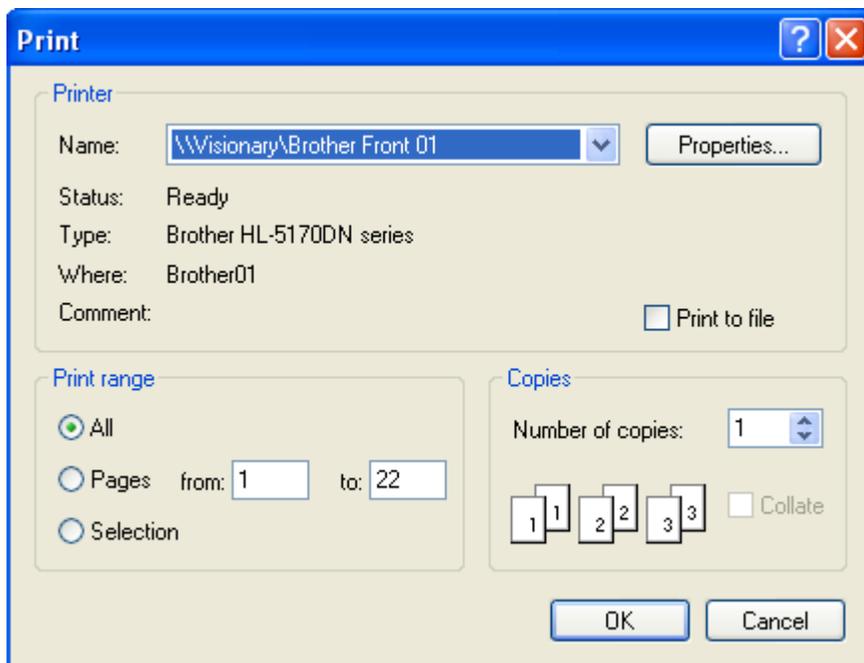
You are invited to visit the Visionary Legal Technologies web site to learn more about all the software solutions available for the legal industry.

Default Ok Cancel

- The message also includes a one-time free download of the Visionary Viewer so the client may view your transcript at no charge.
5. V-Print will automatically open your default email program.



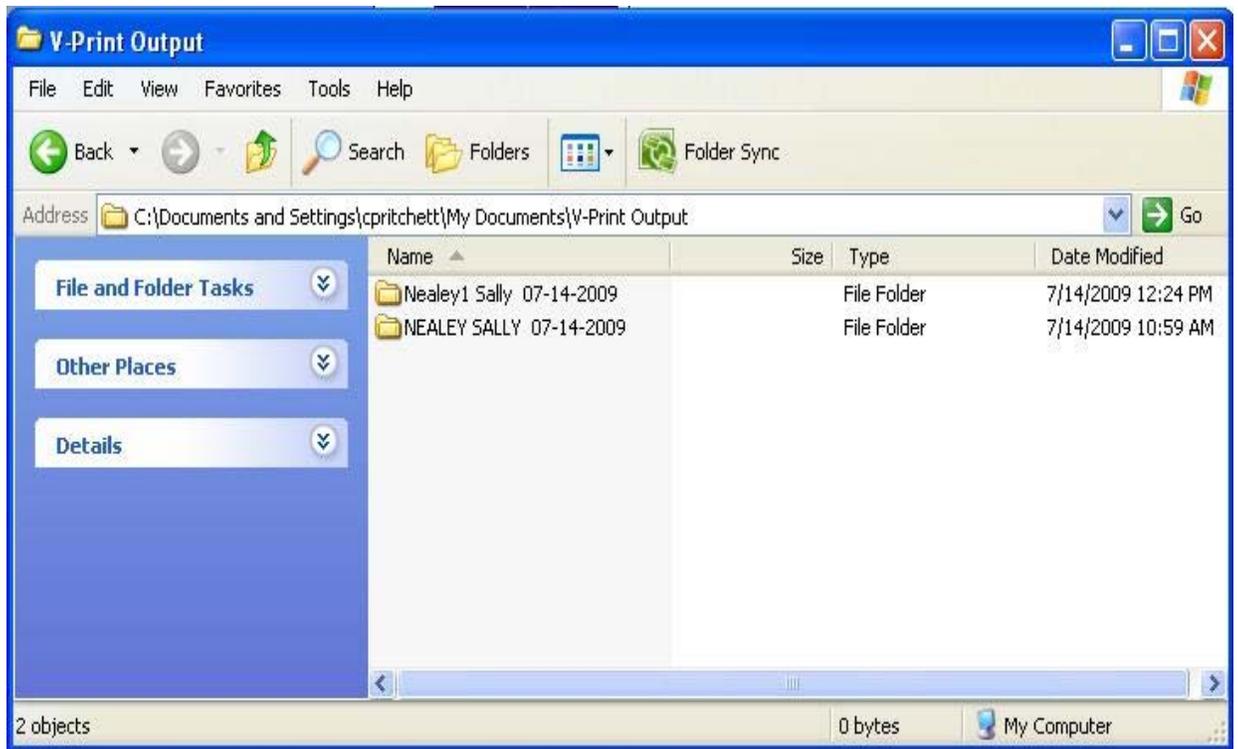
6. Enter your clients email address and click Send.
7. The Print screen will open and you have full capability for print option. Click Print



8. V-Print will display an Export Process Complete message. Click OK.

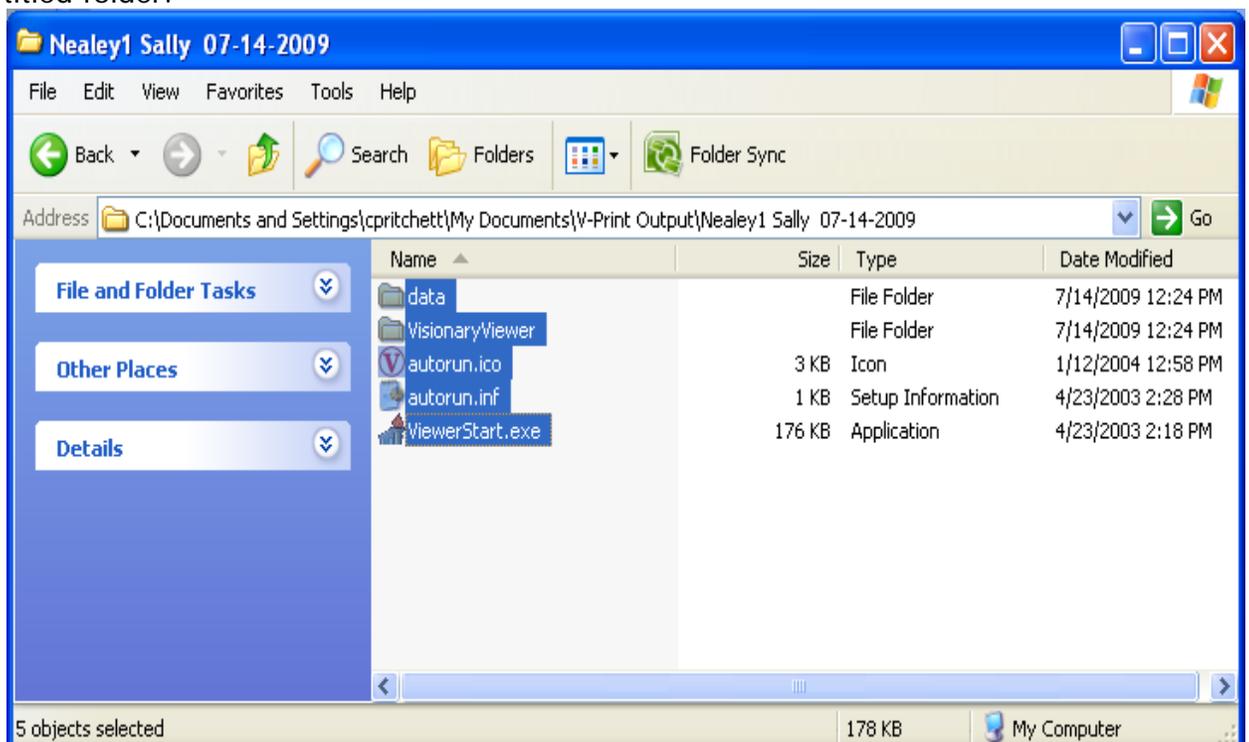


- To view your output documents go to My documents, V-Print Output.



Burn a Viewer Disk

9. From V-Print Output you may burn a Viewer disk by including all items within the job titled folder.



You have now quickly and easily formatted and delivered your company branded final transcript. If you have any trouble delivering a transcript using V-Print, please contact the Visionary Support Team at support@visionarylegal.com. To inquire about further training, please contact info@visionarylegal.com.